

**AGENDA/Minutes
LINCOLN COUNTY COMMISSION
June 4, 2015 at 6:00 p.m.**

The Lincoln County Commission, Regular Session on June 4, 2015, 6:00 p.m. in room 108 of the Lincoln County Courthouse

PLEDGE OF ALLEGIANCE

I. CALL TO ORDER

The meeting was called to Order by: **KK Matthews, President**

<u>MEMBERS</u>	<u>PRESENT</u>
Direl Baker, County Clerk	<u> X </u>
Kerry Matthews, President	<u> X </u>
Charles Vance, Commissioner	<u> X </u>
Phoebe Harless, Commissioner	<u> X </u>

II. APPROVAL OF MINUTES

Motion By: **Phoebe Harless** Second By: **Charles Vance**

To approve the minutes of the regular session of the Lincoln County Commission Meeting that was held on May 21, 2015, at 6:00 p.m.

Vote: Harless **Yes** Vance **Yes** Matthews **Yes**

Motion By: **Charles Vance** Second By: **Phoebe Harless**

To approve the minutes of the Emergency Meeting the Lincoln County Commission held on May 26, 2015, at 10:00 a.m.

Vote: Harless **Yes** Vance **Yes** Matthews **Yes**

III. PUBLIC COMMENT

Steve Stewart – AEP wanted to let everyone know they are launching a mobile alert system to help during outages. He also wanted to address the closings of the 5 plants. They were vintage 1950s plants. It wouldn't have been cost effective to get the plants in compliance with new regulations.

Avril McClure – He brought in 41 signatures from residents on Laurel Fork. The Commissioners advised him they would take this information to Region 2 and Lincoln PSD.

John Smith – lives in the most rural part of Lincoln County. He lives on Upper Mud River. They would like water too. How does he go about getting water? The Commissioners instructed him the first step would be to get signatures of people wanting the service.

IV. DISCUSSION OF CONCERN/POSSIBLE ACTION

Larry Stutler EDA – Farmer's Market update/draw down request – A Draw Down Request for \$8,833.83 for Thrasher Engineering and a Lincoln Journal bill. The Lincoln Journal bill has already been paid so the Draw Down request is for \$8,553.00. They accepted bids for the 24x48 pavilion and awarded the bid to Andy Williamson for \$16,705.00

Motion By: **Charles Vance** Second By: **Phoebe Harless**
 To approve the draw down request for \$16,705.00 for Andy Williamson to build the 24x48 pavilion

Vote: Harless **Yes** Vance **Yes** Matthews **Yes**

Motion By: **Phoebe Harless** Second By: **Charles Vance**
 To approve the draw down request for \$8,553.00 for 2 invoices for Thrasher Engineering

Vote: Harless **Yes** Vance **Yes** Matthews **Yes**

Josh Brumfield, Assessor - Reminder of the request about funding for a part-time position for Government Day. He needs \$10,000.00 for the part-time position. This matter is tabled until July meeting.

V. UNFINISHED BUSINESS/POSSIBLE ACTION

None

VI. NEW BUSINESS

Motion By: **Charles Vance** Second By: **Phoebe Harless**

To approve the bills as submitted for payment

Vote: Harless **Yes** Vance **Yes** Matthews **Yes**

Motion By: **Charles Vance** Second By: **Phoebe Harless**

To approve the Appointments, Wills and Settlements as submitted by Darel Baker, County Clerk

Vote: Harless **Yes** Vance **Yes** Matthews **Yes**

Motion By: **Charles Vance** Second By: **Phoebe Harless**

To approve the Wills done in vacation of the Lincoln County Commission as submitted by Darel Baker, Clerk

Vote: Harless **Yes** Vance **Yes** Matthews **Yes**

Motion By: **Charles Vance** Second By: **Phoebe Harless**

To approve the Exoneration Orders as submitted by Josh Brumfield, Assessor

Vote: Harless **Yes** Vance **Yes** Matthews **Yes**

Motion By: **Charles Vance** Second By: **Phoebe Harless**

To approve to advertise for Michael Fioravante's term on the Lincoln PSD which expires June 30, 2015.

Vote: Harless **Yes** Vance **Yes** Matthews **Yes**

Motion By: **Charles Vance** Second By: **Phoebe Harless**

To approve the Small Cities Block Grant Draw Down Request # 15 in the amount of \$26,740.18 and give KK Matthews, President authorization to sign the documents

Vote: Harless **Yes** Vance **Yes** Matthews **Yes**

Motion By: **Charles Vance** Second By: **Phoebe Harless**

To approve to an Inner Office Budget Revision as submitted by Allen Holder, Director of 911

From	To
001-712-219-200	001-712-230-200
Communications Ctr Rental Equip.	Contracted Services
\$3,047.00	\$3,047.00
001-712-219-200	001-712-341-200
Communications Ctr Rental Equip.	Materials and Supplies
\$993.05	\$993.05

Vote: Harless **Yes** Vance **Yes** Matthews **Yes**

Motion By: **Charles Vance** Second By: **Phoebe Harless**
 To approve an Inner Office Budget Revision as submitted by Charles Brumfield, Circuit Clerk

From	To
001-403-214-100	001-403-221-100
Circuit Clerk travel	Circuit Clerk Training and Education
\$100.00	\$100.00

Vote: Harless **Yes** Vance **Yes** Matthews **Yes**

Motion By: **Charles Vance** Second By: **Phoebe Harless**
 To approve to an Inner Office Budget Revision as submitted by Ken Farley, Sheriff

From	To
Sheriff Law Enf Sal. & Wages	Sheriff Law Enf. FICA
700-103-200	700-104-200
\$1,045.00	\$1,045.00
Sheriff Law Enf Sal. & Wages	Sheriff Law Enf. Retirement
700-103-200	700-106-200
\$2,000.00	\$2,000.00
Sheriff Law Enf. Uniforms	Sheriff Law Enf. Supp/Materials
700-345-200	700-341-200
\$2,000.00	\$2,000.00

Vote: Harless **Yes** Vance **Yes** Matthews **Yes**

Motion By: **Charles Vance** Second By: **Phoebe Harless**
 To approve to the Inner Office Budget Revision as submitted by Josh Brumfield, Assessor

From	To
001-406-221-100	001-406-214-100
Assessor Training & Ed.	Assessor Travel
538.40	538.40

Vote: Harless **Yes** Vance **Yes** Matthews **Yes**

Motion By: **Charles Vance** Second By: **Phoebe Harless**
 To approve the Inner Office Budget revision as submitted by Mary Napier, Administrative Assistant

<u>FROM</u>	<u>TO</u>
001-425-215-103	001-425-213-109
Correction Bldg/Grounds	Jail Utilities
\$500.00	\$500.000
001-425-215-103	001-425-213-110
Correction Bldg/Grounds	Election Building Utilities
\$700.00	\$700.00
001-425-215-104	001-425-214-101
Health Bldg/Grounds	Harts Travel
\$150.00	\$150.00
001-425-215-104	001-425-230-111

Health Bldg/Grounds E-911 Metal Roof Repair
\$74.00 \$74.00

Coal

002-401-456-203 002-401-103
\$75,000.00 \$75,000.00

Vote: Harless **Yes** Vance **Yes** Matthews **Yes**

Motion By: **Charles Vance** Second By: **Phoebe Harless**

To approve the State Budget revision for General County Fund as submitted by Mary Napier, Administrative Assistant

Vote: Harless **Yes** Vance **Yes** Matthews **Yes**

Motion By: **Charles Vance** Second By: **Phoebe Harless**

To approve the State Budget revision for Coal Severance Fund as submitted by Mary Napier, Administrative Assistant

Vote: Harless **Yes** Vance **Yes** Matthews **Yes**

Motion By: **Charles Vance** Second By: **Phoebe Harless**

To approve any inner office budget revision as submitted until the next Commission meeting

Vote: Harless **Yes** Vance **Yes** Matthews **Yes**

Motion By: **Charles Vance** Second By: **Phoebe Harless**

To approve the draw down request and project completion form for the Community Participation Grant for Parks & Recreation for the Ranger Stage/Shelter Project #13LEDA0500 in the amount of \$10,000.00 and give KK Matthews, President authorization to sign the documents

Vote: Harless **Yes** Vance **Yes** Matthews **Yes**

Motion By: **Charles Vance** Second By: **Phoebe Harless**

To approve to reopen the Amended Probate Witnessed Will of the Estate of Garnett Lawson Elkins due to a clerical error (made 4/4/75) of the date of death listed as 12-3-75 which should have been recorded as 12-3-74

Vote: Harless **Yes** Vance **Yes** Matthews **Yes**

Motion By: **Charles Vance** Second By: **Phoebe Harless**

To approve the Inner Office Budget Revision as submitted by Darel Baker, Clerk

From	To
001-413-103-100	001-413-341-100
Election Salary	Elections Material
\$1,000.00	\$1,000.00
001-413-109-100	001-413-104-100
Elections Extra Help	Elections FICA
\$600.00	\$600.00
001-413-106-100	001-413-341-100
Elections Retirement	Elections Co Clk Material
\$100.00	\$100.00
001-413-109-100	001-413-214-100
Elections Extra help	Elections Travel
\$500.00	\$500.00
001-413-109-100	001-413-341-100

Elections Extra Help	Elections Materials
\$1,000.000	\$1,000.00
001-413-109-100	001-413-221-100
Elections Extra Help	Elections training/education
\$600.00	\$600.00
001-413-109-100	001-413-230-100
Elections Extra Help	Elections Contracted Services
\$700.00	\$700.00
001-413-108-100	001-413-341-100
Elections Overtime	Elections Materials
\$2,900.00	\$2,900.00
Vote: Harless <u>Yes</u>	Vance <u>Yes</u> Matthews <u>Yes</u>

Motion By: **Charles Vance** Second By: **Phoebe Harless**
 To approve the Inner Office Budget revision as submitted by Direl Baker, Clerk

From	To
001-402-103-100	001-402-342-100
Co Clerk Salary	Co Clerk Record Book
\$750.00	\$750.00

Vote: Harless **Yes** Vance **Yes** Matthews **Yes**

Motion By: **Charles Vance** Second By: **Phoebe Harless**
 To appoint Patricia Davis, Lisa Ramey and Jeremy Lawson to Camp Lake View Advisory Board

Vote: Harless **Yes** Vance **Yes** Matthews **Yes**

Motion By: **Charles Vance** Second By: **Phoebe Harless**
 To approve to put a phone line at the Alum Creek Library for Government Day

Vote: Harless **Yes** Vance **Yes** Matthews **Yes**

Motion By: **Charles Vance** Second By: **Phoebe Harless**
 To approve to reopen the Estate of Russell Nida and appoint Anna Nida Ruby as executrix without a bond per the will

Vote: Harless **Yes** Vance **Yes** Matthews **Yes**

Motion By: **Charles Vance** Second By: **Phoebe Harless**
 To approve to reopen the Estate of Delano Burton and appoint Lura Burton as executrix without a bond per the will

Vote: Harless **Yes** Vance **Yes** Matthews **Yes**

Motion By: **Charles Vance** Second By: **Phoebe Harless**
 To approve to reopen the Estate of Lowell C. Pauley and appoint Drema K. Pauley as executrix without a bond per the will

Vote: Harless **Yes** Vance **Yes** Matthews **Yes**

Motion By: **Charles Vance** Second By: **Phoebe Harless**
 To approve to reopen the Estate of Herbert J. Sanders and appoint Connie L. Keeney without a bond as per will and siblings signing waivers

Vote: Harless **Yes** Vance **Yes** Matthews **Yes**

Motion By: **Charles Vance** Second By: **Phoebe Harless**
 To authorize the County Commission President and the 911 Director to Enter into Agreement for the transfer of real-estate to the County for the construction of a Communications Tower.
 Vote: Harless **Yes** Vance **Yes** Matthews **Yes**

Motion By: **Charles Vance** Second By: **Phoebe Harless**
 To authorize the purchase of 911 telephone system from Frontier Communications not to exceed \$175,000.00, and authorize the County Commission President and 911 Director to sign any needed documents. This will be paid from the 911 Telephone Account.
 Vote: Harless **Yes** Vance **Yes** Matthews **Yes**

Motion By: **Charles Vance** Second By: **Phoebe Harless**
 To give authorization to KK Matthews, President to sign the Agreement between the Culture and History Records Management Preservation Board and Lincoln County Commission for the records project grant in the amount of \$14,227.00
 Vote: Harless **Yes** Vance **Yes** Matthews **Yes**

Motion By: **Charles Vance** Second By: **Phoebe Harless**
 To approve the draw down request and project completion form for the Community Participation Grant for Lincoln County Fairs & Festivals for Project #14LEDA0127 in the amount of \$10,000.00 and give KK Matthews, President authorization to sign the documents
 Vote: Harless **Yes** Vance **Yes** Matthews **Yes**

Motion By: **Charles Vance** Second By: **Phoebe Harless**
 To approve the transfer of \$10,000.00 from 911 account to the Harts TAF account as submitted by Allen Holder, Director
 Vote: Harless **Yes** Vance **Yes** Matthews **Yes**

Motion By: **Charles Vance** Second By: **Phoebe Harless**
 To approve the Inner Office Budget Revision as submitted by Jim Gabehart, Prosecuting Attorney see attached revision
 Vote: Harless **Yes** Vance **Yes** Matthews **Yes**

Motion By: **Charles Vance** Second By: **Phoebe Harless**
 To approve the Inner Office Budget Revision as submitted by David Roberts with WVU Extension Services see attached revision
 Vote: Harless **Yes** Vance **Yes** Matthews **Yes**

VII. OPEN DISCUSSION

VIII. ADJOURNMENT

Motion By: **KK Matthews** Second By: **Charles Vance**
 To adjourn this session of the Lincoln County Commission at the time of 6:40 p.m., until **July 2, 2015**
 Vote: Harless **Yes** Vance **Yes** Matthews **Yes**