

**AGENDA/Minutes**  
**LINCOLN COUNTY COMMISSION**  
**July 9, 2015 at 6:00 p.m.**

The Lincoln County Commission, Regular Session on July 9, 2015, 6:00 p.m. in room 108 of the Lincoln County Courthouse

**PLEDGE OF ALLEGIANCE**

**I. CALL TO ORDER**

The meeting was called to Order by: **KK Matthews, President**

**MEMBERS**

**PRESENT**

Direl Baker, County Clerk	<u>  X  </u>
Kerry Matthews, President	<u>  X  </u>
Charles Vance, Commissioner	<u>  X  </u>
Phoebe Harless, Commissioner	<u>  X  </u>

**II. APPROVAL OF MINUTES**

Motion By: **Charles Vance**                      Second By: **Phoebe Harless**

To approve the minutes of the regular session of the Lincoln County Commission Meeting that was held on June 4, 2015, at 6:00 p.m.

Vote: Harless **Yes**      Vance **Yes** Matthews **Yes**

**III. PUBLIC COMMENT**

Casey Beaver regarding the healthy lifestyle, exercise and fitness program. He is getting an 18 hole disc golf course approved by the board to be designed on the high school property. They have got the first 9 holes donated and wanted the Commission to pay for the last 9 holes. It cost approximately \$400.00 per hole. The Commission told them to check with Parks & Rec and see if they could help with this project. Commissioner Harless is going to talk with Parks & Rec at the next meeting.

Chad Story, Representative for Congressman Jenkins brought a letter of support for the Branchland-Midkiff PSD for a \$600,000.00 grant through USDA Rural Utilities Services.

David Adkins – Mayor of Hamlin wanted to thank the Commission for their help and support with the 4<sup>th</sup> of July celebration.

**IV. DISCUSSION OF CONCERN/POSSIBLE ACTION**

Mike Webb Region 2 Draw Down request

Motion By: **Charles Vance**                      Second By: **Phoebe Harless**

To approve the Drawdown Request #16 for the Big Harts Water Project in the amount of \$16,378.35 and give KK Matthews, President authorization to sign the documents

Vote: Harless **Yes**      Vance **Yes** Matthews **Yes**

Motion By: **KK Matthews**                      Second By: **Charles Vance**

To approve the Drawdown Request #10 for the Frances Creek Waterline Extension Project in the amount of \$11,700.23 and give KK Matthews, President authorization to sign the documents

Vote: Harless **Yes**      Vance **Yes** Matthews **Yes**

To review and appoint to the Lincoln PSD

- 1.) Michael Fioravante
- 2.) Spiro Mitias
- 3.) Gary McCallister

Motion By: **Phoebe Harless** Second By: **Charles Vance**

To appoint Gary McCallister to the Lincoln PSD for a term beginning July 1, 2015 and ending June 30, 2021

Vote: Harless **Yes** Vance **Yes** Matthews **Yes**

Josh Brumfield, Assessor - Request about funding for a part-time position for Government Day \$10,000.00. Commissioner Vance wants to look at the budget and numbers before we add any expense to government day

Motion By: **Charles Vance** Second By: **Phoebe Harless**

To approve to table Josh Brumfield's request for funding a part-time position for Government Day

Vote: Harless **Yes** Vance **Yes** Matthews **Yes**

Ken Farley, Sheriff – Request for 1 part-time employee for security at both Government Day locations total of \$9,378.00

Motion By: **Charles Vance** Second By: **Phoebe Harless**

To approve to table Ken Farley's request for funding a part-time position for security for Government Day

Vote: Harless **Yes** Vance **Yes** Matthews **Yes**

Proposed Residential and Commercial Floodplain Development and Building Permit Fees – Per President Matthews no action going to revisit this topic later

Donation to the Branchland Library

Motion By: **Phoebe Harless** Second By: **Charles Vance**

To approve to table the library's request for a donation

Vote: Harless **Yes** Vance **Yes** Matthews **Yes**

County Insurance Policy

Motion By: **KK Matthews** Second By: **Charles Vance**

To approve stay with WVCorp Risk Pool for the county's insurance policy

Vote: Harless **Yes** Vance **Yes** Matthews **Yes**

## **V. UNFINISHED BUSINESS/POSSIBLE ACTION**

None

## **VI. NEW BUSINESS**

Motion By: **Phoebe Harless** Second By: **Charles Vance**

To approve the bills as submitted for payment

Vote: Harless **Yes** Vance **Yes** Matthews **Yes**

Motion By: **Phoebe Harless** Second By: **Charles Vance**

To approve the Appointments, Wills and Settlements as submitted by Direl Baker, County Clerk

Vote: Harless **Yes** Vance **Yes** Matthews **Yes**

Motion By: **Phoebe Harless** Second By: **Charles Vance**

To approve the Wills done in vacation of the Lincoln County Commission as submitted by Direl Baker, Clerk

Vote: Harless **Yes** Vance **Yes** Matthews **Yes**

Motion By: **Phoebe Harless** Second By: **Charles Vance**

To approve the Exoneration Orders as submitted by Josh Brumfield, Assessor

Vote: Harless **Yes** Vance **Yes** Matthews **Yes**

Motion By: **Phoebe Harless** Second By: **Charles Vance**

To approve to advertise for a vacancy on the Lincoln County Planning Commission applicant must be in District 1

Vote: Harless **Yes** Vance **Yes** Matthews **Yes**

Motion By: **Phoebe Harless** Second By: **Charles Vance**

To approve the Governor's Community Participation Grant in the amount of \$5,000.00 to assist the Lincoln County Fairs and Festivals with a concrete floor and give KK Matthews, President authorization to sign the application

Vote: Harless **Yes** Vance **Yes** Matthews **Yes**

Motion By: **Phoebe Harless** Second By: **Charles Vance**

To approve to an Inner Office Budget Revision as submitted by Ken Farley, Sheriff

From	To
700-103-200	701-103-200
Sheriff Law Enf. Sal & Wages	Sheriff Serv/Process Sal
\$21,216.00	\$21,216.00
700-106-200	701-106-200
Sheriff Law Enf. Retirement	Sheriff Serv/Process Retire
\$2,865.00	\$2,865.00
700-104-200	700-104-200
Sheriff Law Enf. FICA Soc	Sheriff Serv/Process FICA Soc
\$1,624.00	\$1,624.00
700-345-200	700-110-200
Sheriff Law Enf. Uniforms	Sheriff Law Enf. Fringe Benefits
\$4,648.00	\$4,648.00
700-103-200	404-103-100
Sheriff Law Enf Sal & Wag	Sheriff Sal & Wages Emp
\$7,302.00	\$7,302.00
700-106-200	404-106-100
Sheriff Law Enf. Retirement	Sheriff Tax Retirement
\$986.00	\$986.00
700-104-200	404-104-100
Sheriff Law Enf. FICA Soc	Sheriff FICA Tax Soc

\$559.00	\$559.00
404-341-100	404-214-100
Sheriff Dept. Suppl & Materials	Sheriff Tax Travel
\$200.00	\$200.00
404-341-100	404-219-100
Sheriff Dept Supp & Materials	Sheriff Bldg/Equipment Rent
\$249.00	\$249.00
404-341-100	404-214-100
Sheriff Dept Supp & Materials	Sheriff Tax Travel
\$20.00	\$20.00

Vote: Harless **Yes** Vance **Yes** Matthews **Yes**

Motion By: **Phoebe Harless** Second By: **Charles Vance**  
 To approve the State Budget revision for General County Fund as submitted by Mary Napier,  
 Administrative Assistant

Vote: Harless **Yes** Vance **Yes** Matthews **Yes**

Motion By: **Phoebe Harless** Second By: **Charles Vance**  
 To approve to write a letter on behalf of the citizens of Laurel Fork to the Lincoln PSD  
 requesting any underrun money to be used for a waterline extension for them

Vote: Harless **Yes** Vance **Yes** Matthews **Yes**

Motion By: **Phoebe Harless** Second By: **Charles Vance**  
 To accept the resignation of Lawrence and Sharon Woods from the McCorkle Community  
 Center Advisory Board

Vote: Harless **Yes** Vance **Yes** Matthews **Yes**

Motion By: **Phoebe Harless** Second By: **Charles Vance**  
 To approve to advertise for 2 vacancies on the McCorkle Community Center Advisory Board

Vote: Harless **Yes** Vance **Yes** Matthews **Yes**

Motion By: **Phoebe Harless** Second By: **Charles Vance**  
 To approve to advertise for the vacancy on the Hatfield/McCoy Trail Board

Vote: Harless **Yes** Vance **Yes** Matthews **Yes**

Motion By: **Phoebe Harless** Second By: **Charles Vance**  
 To approve the annual renewal agreement for NewTech Systems, Inc. for our fire alarms.  
 CCTV, Security & Card Access Testing and Inspection Agreement with Maintenance Provision

Vote: Harless **Yes** Vance **Yes** Matthews **Yes**

Motion By: **Phoebe Harless** Second By: **Charles Vance**  
 To approve the \$30,000.00 loan to the Green Wastewater Project as requested by Ric  
 MacDowell

Vote: Harless **Yes** Vance **Yes** Matthews **Yes**

Motion By: **Phoebe Harless** Second By: **Charles Vance**

To approve to write a letter of commitment to the Lincoln PSD for the Deer Run Waterline Extension project

Vote: Harless Yes Vance Yes Matthews Yes

Motion By: Phoebe Harless Second By: Charles Vance

To approve to reopen the Estate of Lema Gillis Oxley and appoint Katherine L. Kilburn with a bond of \$1,000.00

Vote: Harless Yes Vance Yes Matthews Yes

Motion By: Phoebe Harless Second By: Charles Vance

To approve to refer the Estate of Ronald S. Wheeler to Ron Salmons, Fiduciary Commissioner

Vote: Harless Yes Vance Yes Matthews Yes

Motion By: Phoebe Harless Second By: Charles Vance

To approve to write a letter to the Lincoln PSD to update their call out list for a boil water advisory

Vote: Harless Yes Vance Yes Matthews Yes

Motion By: Phoebe Harless Second By: Charles Vance

To approve the draw down request for Subgrant # 14-LE-07 from Allen Holder, for \$81,329.57 and give KK Matthews, authorization to sign the documents

Vote: Harless Yes Vance Yes Matthews Yes

Motion By: Phoebe Harless Second By: Charles Vance

To approve the hiring of Felicia Bryant for the temporary grant position in Direl Baker, County Clerk's office starting July 10, 2015, not to last longer than June 30, 2016.

Vote: Harless Yes Vance Yes Matthews Yes

Motion By: Phoebe Harless Second By: Charles Vance

To approve to change the Harts Community Center utility bills from Lincoln County Commission into the Community Centers name

Vote: Harless Yes Vance Yes Matthews Yes

Motion By: Phoebe Harless Second By: Charles Vance

To approve to write a letter to the Department of Highways regarding paving or patching the road on Big Harts Creek Road.

Vote: Harless Yes Vance Yes Matthews Yes

Motion By: Phoebe Harless Second By: Charles Vance

To approve to hire 2 part-time probationary telecommunicators effective July 10, 2015 Marisol Mondragon and Carlton Edmunds

Vote: Harless Yes Vance Yes Matthews Yes

Motion By: Phoebe Harless Second By: Charles Vance

To approve the State Budget revision for Coal County Fund as submitted by Mary Napier, Administrative Assistant

Vote: Harless Yes Vance Yes Matthews Yes

### **VII. OPEN DISCUSSION**

Dr. Vance wanted to voice his concerns about the PSD and their boil water advisory callout system. He thinks it poses a safety issue for people to not know about an advisory overnight.

Phoebe Harless – Farmer’s Market is up and almost finished

KK Matthews – He wanted to thank Mike Fioravante for all he’s done. When he started they had \$20,000 in the bank and now they have much more. President Matthews also wanted to thank the Assessor for providing everyone with the different values.

### **VIII. ADJOURNMENT**

Motion By: **KK Matthews** Second By: **Charles Vance**

To adjourn this session of the Lincoln County Commission at the time of 6:34 p.m., until **Thursday, August 6, 2015**

Vote: Harless Yes Vance Yes Matthews Yes