

**AGENDA/Minutes
LINCOLN COUNTY COMMISSION
January 7, 2016 at 6:00 p.m.**

The Lincoln County Commission, Regular Session on January 7, 2016, 6:00 p.m. in room 108 of the Lincoln County Courthouse

PLEDGE OF ALLEGIANCE

I. CALL TO ORDER

The meeting was called to Order by: **KK Matthews**

MEMBERS

PRESENT

Direl Baker, County Clerk	<u>X</u>
Kerry Matthews, President	<u>X</u>
Charles Vance, Commissioner	<u>X</u>
Phoebe Harless, Commissioner	<u>X</u>

II. APPROVAL OF MINUTES

Motion By: **Charles Vance** Second By: **Phoebe Harless**

To approve the minutes of the regular session of the Lincoln County Commission Meeting that was held on December 17, 2015, at 10:00 a.m.

Vote: Harless **Yes** Vance **Yes** Matthews **Yes**

III. APPOINTMENT OF PRESIDENT OF LINCOLN COUNTY COMMISSION

Motion By: **KK Matthews** Second By: **Charles Vance**

To appoint **Maria “Phoebe” Harless** as President of the Lincoln County Commission for the calendar year 2016

Vote: Harless **Yes** Vance **Yes** Matthews **Yes**

IV. SET DATES AND TIME OF LINCOLN COUNTY COMMISSION MEETINGS FOR THE 2016 CALENDAR YEAR

Motion By: **Charles Vance** Second By: **KK Matthews**

To set the regular schedule meetings for the 1st and 3rd Thursday of the month at 6:00 p.m. except for June, July and August only the 1st Thursday of the month at 6:00 p.m. and November 17th meeting be at 10:00 a.m. and December 15th at 10:00 a.m. for the calendar year 2016

Vote: Harless **Yes** Vance **Yes** Matthews **Yes**

V. SET HOLIDAYS FOR THE LINCOLN COUNTY COURTHOUSE FOR THE CALENDAR YEAR 2016

- Martin Luther King Day (Third Monday in January) (**January 18, 2016**)
- President’s Day (Third Monday in February) (**February 15, 2016**)
- Primary Election Day (**Tuesday, May 10, 2016**)
- Memorial Day (Last Monday in May) (**May 30, 2016**)
- West Virginia Day (**June 20, 2016**)

- Independence Day (**July 4, 2016**)
- Labor Day (First Monday in September) (**September 5, 2016**)
- Columbus Day (Second Monday in October) (**October 10, 2016**)
- General Election Day (**Tuesday, November 8, 2016**)
- Veterans Day (November 11) (**November 11, 2016**)
- Thanksgiving (**Thursday, November 24, 2016 and Friday November 25, 2016**)
- Christmas Day (December 25) (**December 26, 2016**)
- New Year's Day (**January 2, 2017**)

Motion By: Charles Vance Second By: KK Matthews

To approve the list of holidays as follows:

- Martin Luther King Day (Third Monday in January) (**January 18, 2016**)
- President's Day (Third Monday in February) (**February 15, 2016**)
- Primary Election Day (**Tuesday, May 10, 2016**)
- Memorial Day (Last Monday in May) (**May 30, 2016**)
- West Virginia Day (**June 20, 2016**)
- Independence Day (**July 4, 2016**)
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- New Year's Day (**January 2, 2017**)

Vote: Harless Yes Vance Yes Matthews Yes

VI. PUBLIC COMMENT

Chad Story with Congressman Jenkins' office wanted to inform the Commission about the Fast Act Highway funding

VII. DISCUSSION OF CONCERN/POSSIBLE ACTION

Motion By: Charles Vance Second By: KK Matthews

To appoint Guy Browning as Lincoln County Assessor to the unexpired term ending December 31, 2016.

Vote: Harless Yes Vance Yes Matthews Yes

Mike Webb Draw Down Request – Couldn't make it

Committees/Boards

Motion By: **KK Matthews** Second By: **Charles Vance**

To approve the following list of Commissioners' seats on the boards and committees

Tri-River – Charles McCann **

Parks and Recreation - Phoebe Harless

Farmland Protection - Phoebe Harless

Lincoln EDA – Phoebe Harless

WV Workforce – Phoebe Harless

Corridor G. Authority Board – Charles Vance

Community Corrections Board - Charles Vance

EMS – Charles Vance

Region 2 – Charles Vance

Public Defender – KK Matthews

4-H – KK Matthews

Camp Lake View – KK Matthews

Vote: Harless **Yes** Vance **Yes** Matthews **Yes**

McCorkle Community Center – Walhonde Tools is looking to possibly buy the McCorkle Community Center. They would bring 10-15 jobs with the possibility of expanding. Next Agenda Guy Browning, Assessor is going to get the commission some numbers for them to discuss.

Meeting schedule with all Boards/Committees – President Harless wants to meet with any board/committee/group that we budget money to. Mary will come up with a list and meeting times. They would need to bring their audit, budget request, projects completed and projects in the works.

Letter to DNR to stock the tail waters of Upper Mud River Lake

Motion By: **Charles Vance** Second By: **KK Matthews**

To approve to send a letter to the DNR regarding possibly stocking trout in the tail waters of the Upper Mud River Lake.

Vote: Harless **Yes** Vance **Yes** Matthews **Yes**

VIII. UNFINISHED BUSINESS/POSSIBLE ACTION

None.

IX. NEW BUSINESS

Motion By: **KK Matthews** Second By: **Charles Vance**

To approve the bills as submitted for payment

Vote: Harless **Yes** Vance **Yes** Matthews **Yes**

Motion By: **KK Matthews** Second By: **Charles Vance**

To approve the Appointments, Wills and Settlements as submitted by Darel Baker, County Clerk

Vote: Harless **Yes** Vance **Yes** Matthews **Yes**

Motion By: **KK Matthews** Second By: **Charles Vance**
 To approve the Exoneration Orders as submitted by Guy Browning, Assessor
 Vote: Harless **Yes** Vance **Yes** Matthews **Yes**

Motion By: **KK Matthews** Second By: **Charles Vance**
 To approve Ronald Lucas to the Branchland –Midkiff PSD Board with a term beginning
 January 7, 2016 ending December 31, 2021
 Vote: Harless **Yes** Vance **Yes** Matthews **Yes**

Motion By: **KK Matthews** Second By: **Charles Vance**
 To approve to advertise for the expired seat held by JoAnna Elkins on the County Board of
 Health
 Vote: Harless **Yes** Vance **Yes** Matthews **Yes**

Motion By: **KK Matthews** Second By: **Charles Vance**
 To approve the voter registration list policy as submitted by Kristy Scraggs, Election Chief
 Vote: Harless **Yes** Vance **Yes** Matthews **Yes**

Motion By: **KK Matthews** Second By: **Charles Vance**
 To approve the registration list policy cost and format break down as submitted by Kristy
 Scraggs, Election Chief
 Vote: Harless **Yes** Vance **Yes** Matthews **Yes**

Motion By: **KK Matthews** Second By: **Charles Vance**
 To approve the electronic voting system security policy as submitted by Kristy Scraggs,
 Election Chief
 Vote: Harless **Yes** Vance **Yes** Matthews **Yes**

Motion By: **KK Matthews** Second By: **Charles Vance**
 To approve the election and NCOA overtime request as submitted by Darel Baker, County Clerk
 Vote: Harless **Yes** Vance **Yes** Matthews **Yes**

Motion By: **KK Matthews** Second By: **Charles Vance**
 To accept the letter of protest regarding the Estate of James Arthur Matheny as submitted by
 James R. Matheny and refer to Ron Salmons, Fiduciary Commissioner
 Vote: Harless **Yes** Vance **Yes** Matthews **Yes**

Motion By: **KK Matthews** Second By: **Charles Vance**
 To approve to refer the Estate of Rocky Allen Steele to Ron Salmons, Fiduciary Commissioner
 Vote: Harless **Yes** Vance **Yes** Matthews **Yes**

X. OPEN DISCUSSION

KK Matthews - None

Charles Vance – Wanted everyone to know we are currently looking at the insurance. We may need to collect certain information from each employee. He also wanted to Welcome and Thank Guy Browning. Also, wanted to welcome Phoebe on as President.

Maria “Phoebe” Harless - None

XI. ADJOURNMENT

Motion By: **Maria “Phoebe” Harless**

Second By: **KK Matthews**

To adjourn this session of the Lincoln County Commission at the time of 6:32 p.m., until

Thursday January 21, 2016 at 6:00 p.m.

Vote: Harless **Yes** Vance **Yes** Matthews **Yes**