

**AGENDA/Minutes**  
**LINCOLN COUNTY COMMISSION**  
**December 15, 2016 at 3:00 p.m.**

The Lincoln County Commission, Regular Session on December 15, 2016 at 3:00 p.m.in room 108 of the Lincoln County Courthouse

**PLEDGE OF ALLEGIANCE**

**I. CALL TO ORDER**

The meeting was called to Order by: Maria Harless

**MEMBERS**

**PRESENT**

|                             |              |
|-----------------------------|--------------|
| Direl Baker, County Clerk   | <u>  X  </u> |
| Phoebe Harless, President   | <u>  X  </u> |
| Charles Vance, Commissioner | <u>  X  </u> |
| KK Matthews, Commissioner   | <u>  X  </u> |

**II. APPROVAL OF MINUTES**

Motion By: **KK Matthews**                      Second By: **Charles Vance**

To approve the minutes of the regular session of the Lincoln County Commission Meeting that was held on December 1, 2016, at 6:00 p.m.

Vote: Harless **Yes**      Vance **Yes**                      Matthews **Yes**

**III. PUBLIC COMMENT**

Barbara McComas – wants the water started down Lower Mud River. Mary is going to call the Lincoln PSD and have an update for the next meeting.

**IV. DISCUSSION OF CONCERN/POSSIBLE ACTION**

Alexis Smith with Region 2 Flex-E-Grant letter of support

Motion By: **KK Matthews**                      Second By: **Charles Vance**

To approve the letter of commitment to fully support the 2017 Flex-E-Grant for the Lincoln County Private Water Crossing Data Collection and Analysis Project.

Vote: Harless **Yes**      Vance **Yes**                      Matthews **Yes**

Resignation of Roger Williams

Motion By: **KK Matthews**                      Second By: **Charles Vance**

To approve to accept the letter of retirement for Roger Williams, Assistant Prosecutor effective December 31, 2016, as submitted by Jim Gabehart, Prosecutor

Vote: Harless **Yes**      Vance **Yes**                      Matthews **Yes**

Motion By: **KK Matthews**                      Second By: **Charles Vance**

To approve to advertise for the vacant Assistant Prosecutor position

Vote: Harless **Yes**      Vance **Yes**                      Matthews **Yes**

Motion By: **KK Matthews** Second By: **Charles Vance**  
 To approve the Special Session on 12/29/16 at 12:30 p.m. for the sole purpose of filling the Assistant Prosecutor position.

Vote: Harless **Yes** Vance **Yes** Matthews **Yes**

#### **V. UNFINISHED BUSINESS/POSSIBLE ACTION**

Electrical Bid for Annex

Motion By: **Charles Vance** Second By: **KK Matthews**

To approve to rebid the electrical work at the Annex (with an itemized electrical bid with specific hardware and labor for a specified area)

Vote: Harless **Yes** Vance **Yes** Matthews **Yes**

#### **VI. NEW BUSINESS**

Motion By: **Charles Vance** Second By: **KK Matthews**

To approve the bills as submitted for payment

Vote: Harless **Yes** Vance **Yes** Matthews **Yes**

Motion By: **Charles Vance** Second By: **KK Matthews**

To approve the Appointments, Wills and Settlements as submitted by Direl Baker, County Clerk

Vote: Harless **Yes** Vance **Yes** Matthews **Yes**

Motion By: **Charles Vance** Second By: **KK Matthews**

To approve the Wills done in vacation of the Lincoln County Commission as submitted by Direl Baker, Clerk

Vote: Harless **Yes** Vance **Yes** Matthews **Yes**

Motion By: **Charles Vance** Second By: **KK Matthews**

To appoint Curtis I. Banks as executor of the Estate of Randy Alan Banks with a \$1,000.00 bond

Vote: Harless **Yes** Vance **Yes** Matthews **Yes**

Motion By: **Charles Vance** Second By: **KK Matthews**

To approve to reopen the Estate of Guy R. Gillenwater without a bond as requested by Benjamin L. Gillenwater

Vote: Harless **Yes** Vance **Yes** Matthews **Yes**

Motion By: **Charles Vance** Second By: **KK Matthews**

To approve to re-appoint Robert L. Burns to the Board of Directors for the Salt Rock PSD. Term Beginning January 1, 2017 – December 31, 2022.

Vote: Harless **Yes** Vance **Yes** Matthews **Yes**

Motion By: **Charles Vance** Second By: **KK Matthews**

To approve the Worksite Provider Agreement between Human Resources Development Foundation, Inc. and the Lincoln County Commission to clean up streams affected by the flood and give Maria Harless, President authorization to sign the agreement

Vote: Harless **Yes** Vance **Yes** Matthews **Yes**

Motion By: **Charles Vance** Second By: **KK Matthews**  
 To approve to reopen the Estate of Roger Edgar Withrow with a \$1,000.00 bond as requested by Mary Jane Adkins

Vote: Harless **Yes** Vance **Yes** Matthews **Yes**

Motion By: **Charles Vance** Second By: **KK Matthews**  
 To approve the State Budget Revision as submitted by Mary Napier (see attached sheet)

Vote: Harless **Yes** Vance **Yes** Matthews **Yes**

Motion By: **Charles Vance** Second By: **KK Matthews**  
 To approve to pay Parks & Rec for July, August and September \$10,000.00 and October, November and December \$20,000.00

Vote: Harless **Yes** Vance **Yes** Matthews **Yes**

Motion By: **Charles Vance** Second By: **KK Matthews**  
 To approve the request for hire of Millard Todd Mitchell as a real estate appraiser effective December 19, 2016 as submitted by Guy Browning, Assessor.

Vote: Harless **Yes** Vance **Yes** Matthews **Yes**

Motion By: **Charles Vance** Second By: **KK Matthews**  
 To approve the WV Division of Homeland Security and Emergency Management (WVDHSEM) contribution request in the amount of \$60,212.78 for January 1, 2013-December 31, 2013, as submitted by Francis Holton with OES

Vote: Harless **Yes** Vance **Yes** Matthews **Yes**

Motion By: **Charles Vance** Second By: **KK Matthews**  
 To approve to reopen the Estate of Thurman Wright with a bond of a \$1,000.00 as requested by Zola Wright

Vote: Harless **Yes** Vance **Yes** Matthews **Yes**

Motion By: **Charles Vance** Second By: **KK Matthews**  
 To approve to reopen the Estate of Thomas W. Souder with a bond of a \$1,000.00 as requested by Tammy Vickers

Vote: Harless **Yes** Vance **Yes** Matthews **Yes**

## **VII. OPEN DISCUSSION**

**Commissioner Vance** met with a lady about a possible cell tower at Hamilton's Creek Ridge. The Elk restoration is happening Monday the 19<sup>th</sup> in Logan.

## **XI. ADJOURNMENT**

Motion By: **Charles Vance** Second By: **KK Matthews**  
 To adjourn this session of the Lincoln County Commission at the time of 3:34 p.m., until the **Special Session December 29, 2016 at 12:30 p.m.** and then regular session **January 5, 2017 at 6:00 p.m.**

Vote: Harless **Yes** Vance **Yes** Matthews **Yes**